

**CDR.II/584/04/2018**  
**Ministry of External Affairs,**  
**PSP Division, Patiala House,**  
**(Cadre Cell)**

Dated the 30 November, 2018

**OFFICE MEMORANDUM**

**Subject: Non-relieving of Assistant Passport Officers/ Sr. Superintendents/Sr. Superintendents consequent upon their transfers.**

The undersigned is directed to refer to Ministry's Orders Nos. CDR.II/584/04/2018 dated 20/09/2018, CDR.II/584/05/2018 dated 25/10/2018 and CDR.II/584/04/2018 dated 25/10/2018 whereby Assistant Passport Officers, Sr. Superintendents and Superintendents respectively were transferred. In this regard, it has been observed that a few officers who have been transferred vide these orders have not yet been relieved by the concerned Passport Offices despite lapse of more than 30 days from date of issue of the orders as stipulated therein.

2. Ministry being the cadre controlling authority of Central Passport Organization has experienced that non-relieving of officers within the stipulated period is adversely impacting cadre management of the organization. Therefore, attention of Passport Officers and respective officers is again invited to the aforesaid orders wherein it was clearly mentioned that if an officer is not relieved within 30 days of the issue of orders, the officer concerned shall be deemed to have been relieved and the officer concerned shall also not be entitled to draw pay and allowances from the present Passport Office beyond this stipulated period.

3. Since the stipulated period of 30 days have already expired on 20<sup>th</sup> October, 2018 (in case of transfers of Assistant Passport Officers) and 25<sup>th</sup> November, 2018 (in case of Sr. Superintendents and Superintendents), thus the unrelieved officers stand relieved from their respective Passport Offices from the aforesaid dates. The payment of pay and allowances from the present Passport Offices to these officers beyond these stipulated dates shall be treated irregular/unauthorised and would attract initiation of disciplinary proceedings against the officers under CCS (Conduct Rules) 1964 on account of non-compliance of Ministry's orders.

  
(Sahib Singh)

**Dy. Passport Officer (PVA & Cadre)**

**To**

**All Passport Officers**

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